



## MINUTES - SEK Museum Alliance Board Meeting

May 11, 2022, 9am - Noon

St. Xavier Catholic Community Center, Cherryvale, KS

Board members present: Leanne Githens, Gina McBride, Jolene Born, Ed Born, and Carol Staton.

Vice-President Carol Staton called the meeting to order at 9am, with 5 members present.

Gina moved to approve the agenda. Jolene seconded the motion. Motion carried.

The minutes of the March 16 board meeting was reviewed. Jolene moved to approve the minutes as printed. Gina seconded the motion. Motion carried.

### **Financial Report –**

Treasurer Jolene presented the financial statement. The balance on hand as of May 11, 2022 is \$1,498.57. The handling of membership lists and dues payments was discussed. Current membership lists held by Jolene were compared with the one Ray has posted on Dropbox and the discrepancies were discussed. Leanne made a motion that the Treasurer's responsibilities will include keeping the official membership list. Gina seconded the motion. Motion carried.

Leanne made a motion to approve the financial statement. Gina seconded the motion. Motion carried.

### **President's Report/SEKTR Report –**

- Through previous communications with board members, Ray has reported that he has asked SEKTR for a refund on monies spent toward the rack card project since that project is not coming to fruition.
- Ray also has reported that he represented SEKMA at the Wichita Women's Fair recently, and that was well received.

### **Future meeting dates/locations/programs:**

- Host Packet Items – Gina shared the meeting reminder cards she had printed at a very reasonable rate - \$35 for 500. The following procedures were decided upon:
  - o Host packet will include:
    - General instruction letter for the host
    - Meeting reminder cards for the host to mail
    - Labels to attach to the cards
    - Local presentation suggestions
  - o The host is responsible for the required postage for the cards
- The future program dates, programs, and locations were discussed. Gina shared the results of the survey conducted at the April meeting. Topics of the most interest to those in attendance were:
  - o Emily Cowen, Abandoned KS.org
  - o Humanities KS speaker, Diana Staresinic-Deane, "Researching Your Home and the People Who Lived There"

- Marci Penner, KS Sampler Festival, KS Guidebook for Explorers
- Nicole Hardesty, Inventory Basics
- Locations were discussed. We have had an application to host from Woodson Co. Historical Museum in Yates Center for the April meeting. With some volunteers, and pending confirmations, the following event line-up for next season is:
  - Sept 10, 2022 – Fredonia – Kelli Orender, KS Tourism
  - Nov. 12, 2022 – St. Paul - Humanities KS speaker, Diana Staresinic-Deane, “Researching Your Home and the People Who Lived There”
  - Feb. 11, 2023 – Independence - Emily Cowen, Abandoned KS.org
  - Apr. 8, 2023 – Yates Center - Marci Penner, KS Sampler Festival, KS Guidebook for Explorers
- Ray will be asked to contact the speakers to see if they are available on those dates.

### **2022 Museum Driving Tours Project**

- Planning progress updates were shared. Gina will post any tour information she receives to our website and Facebook page.

### **Web Page**

- Gina had no update

### **Budget Planning Discussion**

- After referring to the priorities dictated by our Mission Statement, and taking into consideration prior expenditures and future goals, Ed made a motion to approve a preliminary budget to be reviewed by the board at our August meeting and then presented to the Alliance membership at the September general meeting. Gina seconded the motion. Motion carried. This preliminary budget can be found on the 3<sup>rd</sup> page of these minutes.

### **501(c)3**

- Leanne made a motion to approve funding up to \$600 for Jolene to file for 501(c)3 status. Carol seconded the motion. Motion carried.

### **Next Board Meeting Date**

- The next meeting will be held Aug. 10, 9 a.m. – Noon, in Howard.

### **Adjournment**

- Leanne made the motion to adjourn the meeting. Ed seconded the motion. Motion carried. Meeting adjourned at 11:46 a.m.

Submitted, Leanne Githens, SEK Museum Alliance Board Secretary

**SEK Museum Alliance**  
**Preliminary Budget for 2023**

**Income:**

Dues	\$1000
Donations	\$250
Fundraisers	\$250
Grants	\$0
<b>TOTAL INCOME</b>	<b>\$1,500</b>

**Expenses:**

Operating Expenses

501(c)3 Annual Reporting	\$65
Mailings	\$20
Memberships (SEKTR)	\$75
Mileage to KS Tourism events	\$100
Website Hosting	\$115
<b>TOTAL Operating Expenses</b>	<b>\$375</b>

Local Member Museum Support \$300

Examples: Rack cards (\$277.20 – periodic expense), Window clings,  
 Facebook support (\$0), Possible future grants to member museums (\$150 x2)

Area Advertising \$425

Supporting all museums i.e. SEK Living, etc.

Programming \$100

i.e. speaker expenses – stipend, mileage

Projects \$200

i.e. mailings, publicity, supplies, etc.

Student Scholarships/programming \$100

i.e. support for KMA Conference registration and/or memberships to SEKMA or KMA

Other/Miscellaneous \$0

<b>TOTAL EXPENSES</b>	<b>\$1,500</b>
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